

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
July 21, 2021 5:00 p.m.

Present: Vice President Bill Shanks, Treasurer Patrick Hall, Member Annie Denton, Member Maurice (Moe) Bakke, Member Molly Krumm, Shirley Wilson (Friends of the Woodford County Library, Representative to the Board), Wayne Basconi, (Woodford Co. Historical Society Representative), Karen Kasacavage (Director), Stacy Thurman (Midway Branch Manager)

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Dalton Meade, Codell Construction
Magistrate Mary Ann Gill

CALL TO ORDER

Vice President Bill Shanks called the meeting to order at 5:00 p.m.

GUEST – DALTON MEADE

Mr. Meade updated the board on the progress of the construction project. He said that the demolition had challenges but has been wrapped up and prep work for the foundation of the new building is beginning. He said that, while there have been some setbacks, he feels the project is still on schedule.

GUEST – TOM SMITH

Mr. Smith reviewed with the Board some invoices for the construction project.

He also discussed some issues that have come up.

- The landscaping at the neighboring attorney's office has been damaged. Mr. Smith recommended that the library hire a landscaper to replace the damaged plants at a quoted price of \$4,812. The Board will look into the issue before deciding.
- A cistern has been discovered in the building footprint and needs to be filled in with concrete, per the inspector's recommendation. There was some discussion about different fill material before the Board decided to go forward with the recommendation.
- The sheet metal cornice has fallen off the façade and will have to be replicated, per the Board of Architectural Review.
- A large wooden beam in the façade has a "significant split." Mr. Smith and the engineer have come up with a solution to stabilize the beam. They will present a proposal request to Codell.

Mr. Smith revisited the matter of the dedication plaque and lettering above the door of the Local History Room. The Board will need to decide the size of the plaque as well as its message.

APPROVAL OF MAY MINUTES

Vice President Shanks submitted a draft of the minutes from the regular meeting on June 16, 2021 for the Board's consideration. Moe Bakke made a motion to approve the minutes as submitted. Patrick Hall seconded the motion. The Board approved the motion by a vote of 4-0. Member, Molly Krumm abstained because she was not present at the May meeting.

FINANCIAL REPORT

The budget came in with income on target and expenditures slightly under due to the reduction of part-time staffing over the past year. Patrick Hall made a motion to accept the financial report. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

FRIENDS OF THE LIBRARY REPORT

Geri Isaacs has been elected as the new president of the Friends Board.

\$2,000 in scholarships were awarded for the Carla R. Dills Scholarship Program.

The Friends will have a book sale during the Twilight Festival on September 25th, 3-9.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Wayne Basconi presented the report this month. He shared that the Historical Society plans to start programming again in August.

He asked about the naming of the local history room and suggested that the Historical Society Board would be satisfied with the name "Woodford County History Room." There is some concern that the community will confuse the new addition to the library with the Woodford Historical Society. They want people to understand that they will continue to function as a museum and separate organization.

The Board noted that the Historical Society will have input on the information engraved on the plaque for the new room.

VERSAILLES/MIDWAY REPORT

Stacy Thurman reported that the Library's Summer Reading program will conclude at the end of July. 714 kids, 165 youth, and 536 adults have enrolled this summer. Programs have been well-attended. The "Touch a Truck" Event at the Midway Branch drew 204 people, with many community volunteers participating.

She also introduced the Midway African American Oral History project that was conducted several years ago by a professor at Midway University. The Midway Museum, in collaboration with the Library, would like to combine this project with our current and growing collection of Oral Histories and house them at the Louie B. Nunn Center for Oral History. Moe Bakke made a motion to allow Karen to sign a form

releasing rights of the Midway African American Oral History Project to the Nunn Center. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

DIRECTOR'S REPORT

- A. Library Expansion - update
See discussion under GUEST – DALTON MEADE and GUEST - TOM SMITH
- B. Woodford Co. Historical Society – request
Moe Bakke made a motion to name the local history room “Woodford County History Room.” Molly Krumm seconded the motion. The motion passed by a vote of 5-0.
- C. Local History Librarian – update
Karen reported that there were 14 applicants for the position. Seven were interviewed. Clara Graham Reid was hired. She currently works part-time for the Midway Branch and will start her full-time position in August.
- D. Main Street Parking – update
Karen reported that the Versailles City Council approved a handicap parking spot with a ramp in front of the Main Library.
- E. Board Officers - Elections
Board President
- Patrick Hall nominated Annie Denton. Moe Bakke seconded the nomination. Annie declined the nomination.
 - Molly Krumm nominated Moe Bakke. Bill Shanks seconded the nomination. Motion carried by a vote of 4-0 with Moe Bakke abstaining.
- Board Treasurer
- Moe Bakke nominated Patrick Hall. Molly Krumm seconded the nomination. Motion passes by a vote of 4-0 with Patrick Hall abstaining.
- F. Tax Rate – FY 21/22
Moe Bakke made a motion to maintain the current tax rate. Annie Denton seconded. Motion passed by a vote of 5-0.
- G. Salary Comparisons
The Board reviewed pay grades and salary scales compiled and sent by the Department for Libraries and Archives. There was discussion about the difficulty in comparing libraries and towns that have little in common. Karen suggested that the board hold on to the data and use to evaluate salaries for new hires. Salaries of current employees reflect experience as well as workload.
- H. Policy Manual – Sections 2 & 3

Karen, John and Stacy will review these sections and present suggestions for changes at next month's meeting.

UNFINISHED BUSINESS

Karen reported that Mr. Edlen has been working on developing a Makerspace program with librarians, Becky and Megan. The Library will offer 4 workshops for 10 children to build a keyboard.

NEW BUSINESS

Karen is keeping an eye on the number of COVID cases in Woodford County and suggested we be ready to react should numbers begin to rise.

Patrick Hall made a motion to hold the August Board meeting at the Midway Branch. Annie Denton seconded the motion. The motion passed by a vote of 5-0.

ADJOURN

Molly Krumm made a motion to adjourn the meeting. Patrick Hall seconded the motion. The Board approved the motion to adjourn by a vote of 5-0. The meeting adjourned at 6:19 p.m.

ATTEST:

President

Secretary

Date: _____