

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
January 19, 2022 5:00 p.m.

Present: President Maurice (Moe) Bakke, Vice President Bill Shanks, Treasurer Patrick Hall, Member Molly Krumm, Member Annie Denton, Karen Kasacavage (Director), Stacy Thurman (Midway Branch Manager), Susan Buffin (Woodford County Historical Society, Representative to the Board)

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Dalton Meade (via Zoom), Codell Construction
Magistrate Mary Ann Gill

CALL TO ORDER

President Moe Bakke called the meeting to order at 5:00 p.m. This meeting was conducted via Zoom and broadcast live on The Woodford County Library's YouTube Channel.

APPROVAL OF DECEMBER MINUTES

President Bakke submitted a draft of the minutes from the regular meeting on December 17, 2021 for the Board's consideration. Three minor typos were brought to the Board's attention by Molly Krumm and Patrick Hall. Patrick Hall made a motion to approve the minutes with corrections. Molly Krumm seconded the motion. The Board approved the motion by a vote of 5-0.

FINANCIAL REPORT

Karen Kasacavage submitted the financial report for the Board's consideration. She reported that, six months into the fiscal year, the budget is on track. She mentioned the \$50,000 donation that the library received and would like to consider moving that money into a CD that matures in February.

GUEST – DALTON MEADE

Dalton Meade reported on the progress of the new construction over the past 30 days. This included completed installation of the temporary enclosures. Storefront material delays are still a possibility.

GUEST – TOM SMITH

- Mr. Smith and Mr. Meade went over a timeline that resulted in 28 days of delays to the front project.
- Mr. Smith presented an invoice for a special inspection by L.E. Gregg for \$324.50. The Board agreed to pay the amount.

- New business of replacing lighting in the basement with LED lights would cost \$14,127.88, according to Tom. This would not be included in the original construction plan and would require a change order. Karen asked about delaying the decision until the end of the project when the budget could be assessed, to which Dalton Meade replied that he sees no issue with waiting. The Board agreed to table that decision.
- There is a \$20,000 allowance for Board use on any found or new condition. Mr. Smith asked the Board if they would like him to release those funds to apply to any assigned change order. Karen prefers to hold on to the allowance for later use. The Board agreed.
- Tom Smith noted that the gutter leaks over the Main Street sidewalk have been resolved and the damage done to the sidewalk at the front entrance to the library has been temporarily patched with concrete.
- The plaque for the Local History Room has been downsized. Karen will give Susan Buffin a paper copy to present to the Historical Society's Board.
- Dalton Meade added that the wall on the second floor will be penetrated in February to connect the new addition to the Library. This will be loud and disruptive. The Board discussed possibilities of closing the Library if the noise is too disruptive for staff and patrons.
- Mr. Smith discussed five change orders. Bill Shanks made a motion to approve the change orders. Molly Krumm seconded the motion. The Board approved the motion by a vote of 5-0.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin reported that the Historical Society just held their annual election for new Board offices. She said that the Historical Society and the Library will cohost a Kentucky Chautauqua program in February. AARP tax help is back at the Library and will start February 1st.

FRIENDS OF THE LIBRARY REPORT

Shirley Wilson was unable to attend the meeting but asked Karen to report that the Friends of the Library are planning a trivia night fundraiser. They are also working on their membership drive.

VERSAILLES/MIDWAY REPORT

Stacy Thurman spoke about the Library's "Resolution Rescue" program for the month of January, including an online exercise class, health and wellness tips, advice on decluttering and zentangles. She also mentioned Winter Reading and the Black Author Book Club. She praised the staff at the library for their dedication and hard work during difficult circumstances.

DIRECTOR'S REPORT

A. Library Expansion – update

See discussion under GUEST – DALTON MEADE AND TOM SMITH

- Karen asked permission to make a quick decision, along with the Board President, regarding the closure of the Library if necessary due to excessive construction noise. The Board agreed to this request.

B. President's Day – discussion

Karen said, in the past, President's Day has been an in-service day for staff training. This year she requested that the Library be closed and that the staff have a paid holiday. Bill Shanks made a motion to accept the request. Patrick Hall seconded the motion. The Board approved the motion by a vote of 5-0.

UNFINISHED BUSINESS

Moe Bakke inquired about the audit. Karen reported that the audit was accepted and final.

NEW BUSINESS

Molly Krumm asked about in-person programing. Karen stated that she was comfortable operating under the same guidelines as the previous month.

ADJOURN

Patrick Hall made a motion to adjourn the meeting. Molly Krumm seconded the motion. The Board approved the motion to adjourn by a vote of 5-0. The meeting adjourned at 6:10p.m.

ATTEST:

President

Secretary

Date: _____