

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
February 16, 2022 5:00 p.m.

Present: President Maurice (Moe) Bakke, Vice President Bill Shanks (via Zoom), Treasurer Patrick Hall, Member Molly Krumm, Member Annie Denton, Karen Kasacavage (Director), Stacy Thurman (Midway Branch Manager), Susan Buffin (Woodford County Historical Society, Representative to the Board), Shirley Wilson (Friends of the Library, Representative to the Board)

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Dalton Meade (via Zoom), Codell Construction
Chris Keath, Staggs and Fisher Consulting Engineers, Inc.

CALL TO ORDER

President Moe Bakke called the meeting to order at 5:00 p.m.

APPROVAL OF JANUARY MINUTES

President Bakke submitted a draft of the minutes from the regular meeting on January 19, 2022 for the Board's consideration. Molly Krumm made a motion to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0. (Patrick Hall arrived late to the meeting, shortly after the vote)

GUEST – DALTON MEADE

Dalton Meade reported on the progress of the new construction over the past 30 days. This included sidewalk demolition, stabilization of the front façade, installation of metal door frames, west wall masonry and installation of gutters and trim. There is still no word on the storefront material delay.

GUEST – TOM SMITH

- Mr. Smith discussed a three-day weather delay submitted by Codell.
- Mr. Smith reported an issue that was discovered with the Library's existing geothermal system as it was being connected to the new system. The system was tested and does not have the alcohol solution necessary to keep the water in the "loop" from freezing. Karen explained that approximately four years ago a water leak was detected during a routine check. The leak was repaired but the testing company never reported the need for more methanol. Both Mr. Smith and Mr. Keath, with Staggs and Fisher, recommended adding a new alcohol solution of propylene glycol as well as an expansion tank. The proposed cost of this is \$45,610, which Mr. Smith pointed out is less expensive than replacing the loop if it were to freeze. It was also suggested that purchasing the propylene glycol directly would cut down a bit of the expense. Patrick Hall made a

motion to approve a change order, not to exceed \$45,000, to repair the geothermal system by purchasing propylene glycol directly and adding the expansion tank. Molly seconded the motion. The Board approved the motion by a vote of 5-0. The Board discussed hiring a new company to conduct regular checks of the system.

- Mr. Smith is still waiting for a proposal for a new door on the Main Street entrance.
- He reported that the proposal request for new fencing in the back parking lot came in at \$20,369.20. Molly Krumm enquired about the material of the fencing. Mr. Smith said that the metal panel material would be the most durable solution. Karen asked to wait until the end of the construction project to decide on the fence. The Board agreed.
- There is an issue with the brick facia corner of the north-west wall balustrade. There is a slight lean that could denote a leak or damage. It will cost \$1,159.82 for repair. Annie Denton made a motion to approve the change order for the cost. Molly Krumm seconded the motion. The Board approved the motion by a vote of 5-0.
- Dalton Meade added that demolition would begin the following week to take down the walls on the first and second floor between the old and new portions of the building. The library may need to be closed because of the noise level. The construction crew will take all measures possible to protect books, carpeting, etc. from dust and debris.

FINANCIAL REPORT

Karen Kasacavage submitted the financial report for the Board's consideration. She reported that the budget is on track. She suggested that we add a \$50,000 donation to a CD that matures on February 28, 2022. Karen will shop around for the best rate. The Board agreed.

FRIENDS OF THE LIBRARY REPORT

Shirley Wilson reported that the Friends of the Library are continuing with fundraising efforts and will host their first trivia night at Rolling Oven Pizza this spring.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin said that the Historical Society Board has agreed on a plaque design for the Local History Room. She reported that books are continuing to get cataloged for the Library's collection. They are now open three days a week and hosting programs each month.

VERSAILLES/MIDWAY REPORT

Stacy Thurman spoke about the Library's new collaboration with the Woodford Chamber of Commerce. "Discovering Woodford" will begin in March and feature behind-the-scenes access to local businesses, non-profits, farms and more. She said that the annual "Blind Date with a Book" has been very popular this February. Both libraries will resume Kindercards on March 1st for all kindergarteners, and open the seed library back up to the community.

DIRECTOR'S REPORT

A. Library Expansion – update

See discussion under GUEST – DALTON MEADE AND TOM SMITH

Karen asked the Board to consider loosening prior restrictions put on Library programming. She would like to increase the 10-person limit to 20-25 people and allow for food and drinks. The Board agreed to these changes.

She mentioned that Library Legislative Day at the Capitol is March the 2nd if anyone wished to attend.

Karen also asked the Board to consider Juneteenth. Many libraries have adopted this as a holiday, during which they are closed. Patrick Hall made a motion to add Juneteenth as a paid holiday for full-time library staff. Molly Krumm seconded the motion. The Board approved the motion by a vote of 5-0.

Karen said that she and Stacy would have a budget proposal ready for the March Board meeting.

UNFINISHED BUSINESS

Nothing to report.

NEW BUSINESS

Moe Bakke stated that Board members should have received a packet on the Kentucky Open Meetings Act.

ADJOURN

Molly Krumm made a motion to adjourn the meeting. Annie Denton seconded the motion. The Board approved the motion to adjourn by a vote of 5-0. The meeting adjourned at 6:16p.m.

ATTEST:

President

Secretary

Date: _____