

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

October 15, 2014

4:30 PM

Present: President Peggy Miller, Vice-President Gerald Wuetcher, Treasurer Don Smith, Secretary Camille Allen, Karen Kasacavage (Director), John Crawford (Assistant Director)

Absent: Judy Offutt

Guest: Bookie Wilson, WCL Youth Services Librarian

CALL TO ORDER

President Peggy Miller called the meeting to order at 4:30 p.m.

GUEST – BOOKIE WILSON, WCL YOUTH SERVICES LIBRARIAN

Bookie Wilson discussed current plans for the 2015 summer reading program. She has met with Woodford County Public Schools Superintendent Scott Hawkins and Versailles Mayor Brian Traugott to develop a community-wide effort to get more children to participate and complete the Library's summer reading program. It is believed that participation of students in summer reading will mitigate, if not reverse, the so-called summer slide in which their reading ability typically declines over summer break. The impact of summer reading will be measured by testing done at the end of the previous school year and at the beginning of the next school year to demonstrate whether students reading levels improved, declined or remained unchanged over the summer. They also discussed various ways to promote summer reading to students and parents more effectively.

APPROVAL OF MINUTES

President Peggy Miller submitted the minutes from the September meeting for consideration and approval. Don Smith moved to approve the minutes as submitted. Gerald Wuetcher seconded the motion. The minutes were approved without objection.

FINANCIAL REPORT

A Certificate of Deposit (CD) will mature on October 26. Karen will try to get the CD rolled over at its current interest rate of 0.60%. Otherwise, she will check with other area banks to find the best rate of return.

Gerald Wuetcher made a motion to accept the financial report and approve the payment vouchers. Camille Allen seconded the motion. The motion was approved without objection.

REGIONAL LIBRARIAN'S REPORT

KDLA consultant Charlotte McIntosh submitted a written report. The trustee tip for October outlined the legal guidelines for calling a special board meeting.

FRIENDS OF THE LIBRARY REPORT

The Friends of the Library Executive Council met on October 6 to finalize plans for their “Tea in the Countryside” fundraiser to be held on October 19. It is expected that all 75 tickets to the event will be sold. It was determined that any unsold silent auction items may be auctioned off on eBay.

DIRECTOR’S REPORT

A. Insurance quotes

Karen presented quotes from Bohannon-Meyer Insurance to increase the Directors & Officers Liability and the Employee Dishonesty Bond coverages.

Don Smith made a motion to increase both the Library’s Directors and Officers Liability and the Employee Dishonesty Bond. The motion would increase the Directors and Officers Liability coverage from \$2 million to \$3 million at additional cost of \$435.89. The Employee Dishonesty Bond coverage would be increased from \$50,000 to \$100,000 at an additional cost of \$30.55. Camille Allen seconded the motion. The motion was approved unanimously.

B. New computers

Karen informed the Board that the Library has ordered 5 new staff computers to replace the workstations at the circulation and reference desks that were using the Windows XP operating system no longer supported by Microsoft.

UNFINISHED BUSINESS

A. Winter snow removal

Karen consulted with Danny Bailey at Community Trust Bank about arranging for snow removal this winter. They agreed it would likely be best to contract with Parks Landscaping.

B. House Bill 5

Gerald Wuetcher contacted the Department for Local Government (DLG) regarding how the Library might be affected by the law’s requirements to secure the confidential information of its staff and patrons. To date, however, the DLG has not yet developed any policies or guidelines to help Special Purpose Government Entities, such as the Library, comply with House Bill 5.

ADJOURN

Gerald Wuetcher moved to adjourn the meeting. Don Smith seconded the motion. The meeting was adjourned without objection at 5:20 p.m.