

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

February 17, 2021

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks, Member Annie Denton, Member Maurice Bakke, Susan Buffin (Woodford County Historical Society Representative to the Board), Karen Kasacavage (Director), John Crawford (Assistant Director), Stacy Thurman (Midway Branch Manager)

Absent: Treasurer Patrick Hall

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Magistrate Mary Ann Gill

CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m. This meeting was conducted via Zoom and broadcast live on the Woodford County Library's YouTube channel.

GUEST – TOM SMITH

Tom Smith updated the Board on the expansion project. The tentative date for the bid opening is Tuesday, March 9, 2021.

Mr. Smith noted that he had solicited bids from firms to perform certain special inspections mandated by state law. He discussed the low-bid received from LE Gregg Associates. The firm proposed to do a soil analysis and other required inspections at a cost of \$9,940.

Annie Denton moved to approve the proposal from LE Gregg Associates. Bill Shanks seconded the motion. The Board approved the motion by a vote of 4-0.

The construction easement has been signed by the agent for the trust that owns the property adjacent to the Library.

A tentative date for the demolition of the building has not yet been set.

APPROVAL OF DECEMBER MINUTES – REGULAR BOARD MEETING – January 20, 2021

President Wuetcher submitted a draft of the minutes from the regular meeting on January 20, 2021 for the Board's consideration. Maurice Bakke moved to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

The budget remains on target. A certificate of deposit (CD) is set to mature on February 28, 2021. Karen will shop around for the best rates of return in the area. Vice President Bill Shanks also suggested that the Library consider shifting up to a half of the money currently in its money market account into a CD to ensure that it is getting the best rate of return on its investment possible.

Annie Denton made a motion to accept the financial report and approve the payment vouchers. Bill Shanks seconded the motion. The Board approved the motion by a vote of 4-0.

FRIENDS OF THE LIBRARY REPORT

The Friends held a meeting on January 13, 2021. They updated the scholarship form and plan to have it set up so that it can be submitted online. President Nicole LaPorte-Murray reached out to Ms. Shirley Wilson about joining the Friends and serving as the Friends' representative on the Board.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin reported that the Historical Society has been closed the last few days due to the inclement weather. They have received assurances that the city will plow the parking lot adjacent to the Historical Society on Thursday, February 18, 2021. The Historical Society will reopen once the snow and ice has been removed from the parking lot.

Ms. Buffin also serves as the local coordinator for the AARP Tax-Aide. She notes that they are at their capacity and cannot make any additional appointments with clients.

VERSAILLES REPORT

The Library reopened to in-person service to the public on February 1, 2021. The reopening has gone well, but the recent winter storms have stalled the momentum the Library was hoping to build over the first few days and weeks.

The Winter Reading Bingo program continues to thrive. To date, thirty-five mugs have been awarded to patrons who have earned a "BINGO" by reading books of various genres and types.

MIDWAY REPORT

The Midway Branch also reopened to in-person service on February 1, 2021. Stacy Thurman will be hosting a town hall program with the Chamber of Commerce on Friday, February 19. This month's topic is Senior Living and Elder Care.

DIRECTOR'S REPORT

- A. Library Expansion – update
See discussion under GUEST – TOM SMITH

- B. Recorded Deed of Conveyance and Consolidation
President Wuetcher met with attorney Phyllis Mattingly to record a deed that consolidated the Library's parcels of property on Main Street into one deed.

Maurice Bakke made a motion to retroactively affirm and ratify the Board President's execution of the new deed. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

NEW BUSINESS

Due to recent inclement weather and additional snow and ice expected overnight, Karen asked if the Board had any objection if the Library opened at noon tomorrow (February 18, 2021). This delay would give staff the extra time necessary to travel to work safely. Karen and the President Wuetcher will reevaluate the situation as needed.

ADJOURN

Bill Shanks made a motion to adjourn the meeting. Maurice Bakke seconded the motion. The Board approved the motion to adjourn by a vote of 4-0. The meeting adjourned at 5:25 p.m.

ATTEST:

President

Secretary

Date: _____