

## WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES

Minutes of Regular Board Meeting

March 20, 2019

5:00 p.m.

Present: President Gerald Wuetcher, Vice President Bill Shanks, Treasurer Don Smith, Secretary Annie Denton, Member Jennifer Sullivan, Karen Kasacavage (Director), John Crawford (Assistant Director)

### CALL TO ORDER

President Gerald Wuetcher called the meeting to order at 5:00 p.m.

### APPROVAL OF FEBRUARY MINUTES

President Gerald Wuetcher submitted for consideration a draft of the minutes from the regular meeting held on February 20, 2019. Bill Shanks made a motion to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

### APPROVAL OF SPECIAL BOARD MEETING MINUTES – MARCH 8, 2019

President Wuetcher submitted for consideration a draft of the minutes from the special meeting held on March 8, 2019. Jennifer Sullivan made a motion to approve the minutes as submitted. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

### FINANCIAL REPORT

Karen reports that the budget remains on target. The Certificate of Deposit (CD) that matured on February 28, 2019 was placed into a 1-Year CD from Citizens Commerce.

Bill Shanks made a motion to accept the financial report and approve the payment vouchers. Jennifer Sullivan seconded the motion. The Board approved the motion by a vote of 4-0.

### FRIENDS OF THE LIBRARY REPORT

The Friends met on March 13, 2019 at the Midway Branch. Anne Bakke would like the Friends to collaborate with the Woodford Horse Show to publicize this year's event. The Friends will hold a book sale during the Twilight Festival on Saturday, August 24.

### DIRECTOR'S REPORT

#### A. Landscape management – estimates

Karen shared with the Board three estimates to do the landscaping and mowing.

- D & M Mowing: \$4,525
- Parks Landscape: \$5,470
- Garmon Landscaping: \$9,360

The Board advised Karen to check the references of D & M Mowing and try to negotiate a lower price quote from Parks Landscape.

Bill Shanks moved to grant Karen the authority to select a landscaping company based on the feedback from references for D & M Mowing and/or the willingness of Parks Landscape to lower their initial price quote. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0.

**B. Executive Session**

Don Smith made a motion for the Board to go into executive session under KRS.61.810(1)(b) to discuss a potential property acquisition. Annie Denton seconded the motion. The Board approved the motion by a vote of 5-0. The Board entered into executive session at 5:19 p.m.

Bill Shanks made a motion to reconvene into an open session. Jennifer Sullivan seconded the motion. The Board approved the motion by a vote of 5-0. The Board reconvened into open session at 5:52 p.m.

**UNFINISHED BUSINESS**

President Wuetcher and Karen will talk to representatives from the Woodford County Historical Society to see if they are still interested in a partnership that would allow the Library to acquire the Historical Society's books and historical documents for future safekeeping and access at the Library.

**NEW BUSINESS**

The terms for two board positions are set to expire effective July 1, 2019. Karen will publicize the openings. Individuals interested in serving on the Board must submit a letter of interest by Friday, April 12, 2019. The Board will then conduct interviews at a special session on April 23, 2019 at 6:00 p.m.

**ADJOURN**

Jennifer Sullivan made a motion to adjourn the meeting. Don Smith seconded the motion. The Board approved the motion by a vote of 5-0. The meeting adjourned at 6:00 p.m.

**ATTEST:**

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**President**

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**Secretary**

**Date:** \_\_\_\_\_